

TABLE OF CONTENTS

I.	Introduction	1
	Public Health in Nebraska	2
	Core Government Functions and Ten Essential Elements	3
	Laws Guiding Public Health in Nebraska (LB692)	5-9
	Sample Resolution to Establish Local/District Health Department	10-11
	Current National Trends	12
 II.	 Board of Health	
	What is a Board of Health and What Do They Do?	13-14
	Why Would my Community Need a Local/District Health Department?	15-16
	Board of Health Checklist	17
 A.	 Board Member	
	Primary Role/Main Areas of Responsibility	18-19
	Sample Board Member Commitment Statement	20-21
	How Do Boards of Health Work?	22-24
	Parliamentary Procedure/Conducting Meetings	25-27
	Sample Meeting Evaluation	28
	Funding	29-30
	Legal Liabilities	31
	Principles of Good Faith	32
	Accomplishing the Board of Health's Purpose	33
	Evaluation Form for Individual Board Members	34-35
 B.	 Board as Entity	
	Roles and Responsibilities	36-37
	Board Recruiting Considerations	38
	Planning: Setting the Vision and Direction	39
	Establishing Agency Policy and Developing a Mission Statement	40-43
	Recordkeeping Procedures and Control	44-45
	Oversight to Agency Operations	46-49
 C.	 Board President	
	Roles and Responsibilities	50
	President and the Health Director	51
	Roles and Responsibilities of Board and Staff	52-57
 D.	 Health Director	
	Roles and Responsibilities	58-59
	Hiring Process for the Health Director	60
	The Key to Unlock the Barrier: Prevention Efforts	62-63
 III.	 Core Functions and Essential Elements	
	Assessment, Policy Development and Assurance	64
	The Core Functions of Public Health	65
	The Essential Elements of Core Functions	66-67
	Critical Issues for Public Health	68-70
 IV.	 Assessment	
	The Core Function of Assessment	71
	Community Health and Emergency Response Planning	72
	Data Sources and Methods of Distribution of Findings	73

V.	Policy Development	
	The Core Function of Policy Development, Process, and Planning	74-78
	Regulation Checklist	79
	Ordinances and Rules	80
	Environmental Hazards Ordinances Examples	81-88
VI.	Assurance	
	The Core Function of Assurance	89
	Making Sure Necessary Resources are Available	89-90
	Examples of Services	91
VII.	Performance Standards	
	Public Health Performance Standards/Measurements	92
	Holding Public Health Accountable/Exploring Our Infrastructure	93
VIII.	Attachments	
	Glossary of Abbreviations	94-98
	Glossary of Frequently Used Terms	99
	Robert's Rules of Order Made Easy	100-103
IX.	Resources/Websites	104
X.	Appendices	
	Health Director Interview Questions <i>Template</i>	105-107
	Health Director Evaluation Form <i>Template</i>	108-112